

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #1045

DATE: October 19, 2021

PLACE: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 9137

Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment as provided on page 2 of this agenda.

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President

Drew Hazelton, Vice President

Derek Ross, Clerk

Denise Helfstein, Member

Tina Wang, Member

Nikita Manyak, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Jeff Davis, Superintendent

Ragini Aggarwal, Executive Assistant and Communications Coordinator

Adam Rauch, Assistant Superintendent, Business & Administrative Services

Stewart McGugan, Assistant Superintendent, Human Resources

Dr. Jay Greenlinger, Director Curriculum and Instruction

Enoch Kwok, Director, Educational Technology & Information Systems

Susan Roberts, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations

Sara Ahl, Director Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

10/15/2021

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person (masks will be required in the board room or watch it streaming live at: www.opusd.org/livestream

SUBMIT PUBLIC COMMENTS AT THE MEETING

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes or 250 words to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

SUBMIT PUBLIC COMMENTS IN ADVANCE OF THE MEETING VIA ONLINE COMMENT FORM

Public Comments may be submitted via this link www.opusd.org/PublicComments. If you wish to make a comment regarding a matter on the agenda or within the board's jurisdiction, please submit your comment via the form accessed by the above link before 6:00 p.m. on October 19, 2021. This public comment form will be open to members of the public 3 hours (at 2:00 pm) prior to the closed session of the public meeting which begins at 5:00 pm and will close at 6:00 pm. Your comments will be read by the Board President at the time the item is called.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

NEXT MEETING-Regular Meeting, Tuesday, November 16, 2021

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT SCHOOL OFFICE & THE WEBSITE: www.oakparkusd.org/Page/10840

LAND ACKNOWLEDGEMENT STATEMENT

Approved by the Board of Education on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

10/15/2021

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #1045
October 19, 2021**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**. Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment as provided on page 2 of this agenda.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT :** Campus Supervisors, Interpreter, Department Clerk, Instructional Assistant I – Reading/Literacy, Instructional Assistant I – DK Art, Instructional Assistant I – PE, Instructional Assistants I –Math, Instructional Assistant III – Reading/Literacy, Instructional Assistant III – Behavior, Instructional Assistant III – ELL, Instructional Assistants I Temps – Literacy and Numeracy, Food Service Assistant I, Food Service Assistant I Sub, Guest Teachers, Literacy and Numeracy Intervention Teacher
- C. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency designated representatives: Adam Rauch and Stewart McGugan
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association
- D. SUPERINTENDENT’S GOALS**

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

- A. ROLL CALL**
- B. FLAG SALUTE**
- C. REPORT OF CLOSED SESSION ACTIONS TAKEN**
- D. ADOPTION OF AGENDA**

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

- 1. Presentation of Recognition to Oak Park High School National Merit Semifinalists

10/15/2021

2. Presentation of the Partners in Education Award to Edward Park
3. Presentation of the Partners in Education Award to Joshua McAlister
4. Recognition of Oak Park High School as a 2021 National Blue Ribbon School
5. Remarks from Board Members
6. Report from Student Board Member
7. Remarks from Superintendent
8. Report from Oak Park Education Foundation
9. Report from the Oak Park Municipal Advisory Council
10. Update on COVID-19 Impact on Oak Park USD Schools

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

a. Approve Minutes of Regular Board Meeting September 14, 2021 and Special Meeting held September 22, 2021

Board Bylaw 9324 requires Board approval of minutes from previous meetings.

b. Approve Public Employee/Employment Changes 01CL25287-01CL25334 & 01CE11089-01CE11296

Pursuant to Board Policies 4112 and 4212 Board approval is required for public employee employment and changes.

c. Ratify Purchase Orders - September 1 – September 30, 2021

Board Policy 3300 requires Board approval of Purchase Orders

d. Approve Quarterly Report on Williams Uniform Complaints – October 2021

Education Code 35185 requires Board approval of each quarterly report regarding complaints related to instructional materials, teacher vacancy or misassignment or facility conditions

e. Approve the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books

Board Policy 3270 requires Board approval to dispose of obsolete or surplus instructional materials

f. Approve Overnight Trip for Oak Park High School Fall Sports Teams who Qualify for CIF Playoffs

Board Policy 6153 requires Board approval for student overnight trips

g. Approve Out of State Travel for Staff to Attend the National Blue Ribbon Schools Award Ceremony in Washington, D.C. – November 3-6, 2021

Board Policy 3350 requires Board approval for employees out of state travel

h. Approve Student Teaching Agreement with Western Governors University, Utah October 2021 Thru October 2024

Pursuant to Board policy 4112.21 the district may enter into partnership agreements with one or more approved teacher preparation programs sponsored by colleges or universities.

i. Approve Student Teaching Agreement with California State University Northridge for 2021 – 2022

Pursuant to Board policy 4112.21 the district may enter into partnership agreements with one or more approved teacher preparation programs sponsored by colleges or universities.

ACTION

2. CURRICULUM AND INSTRUCTION

a. [Approve Elementary and Secondary School Emergency Relief \(ESSER\) III Expenditure Plan](#)

The ESSER III Expenditure Plan must be adopted by the Board and then to the Ventura County Office of Education (VCOE) for review and approval on or before October 29, 2021

b. [Approve Agreement Between Ventura County Office of Education and Oak Park School District Library Support Services](#)

Board Policy 3312 requires Board approval for contracts for services

c. [Approve Consultant Agreement for Elementary and Middle School Garden Program](#)

Board Policy 3312 requires Board approval for contracts for services

3. BUSINESS SERVICES

a. [Discussion of Potential Measure S General Obligation Bond Issuance, Series C](#)

Information will be provided to the Board and a discussion will be held on various options pertaining to the potential issuance of Series C general obligation bonds for Measure S, Facility Improvement, Technology, and Equipment Bond

b. [Approve Joint Use Agreement of Facilities with Proactive Sports](#)

Pursuant to Board Policy 1330 Use of School Facilities - As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds

4. BOARD

a. [Approve the Oak Park USD's Comprehensive Communication Plan](#)

Board Policy 1110 requires the development of a written communications plan which establishes priorities for proactive community outreach to build support for district programs and issues

b. [Approve District Instructional Calendars for 2022-2023 and 2023-2024](#)

Board Policy 6111 requires Board approval for school year calendars

c. [Approve Memorandum of Understanding Between Oak Park Unified School District and the Oak Park Classified Association regarding increasing hours of Special Education Instructional Assistants](#)

Board approval required for Memoranda of Understanding with collective bargaining units

5. BOARD POLICIES

a. [Approve Amendment to Board Policy 1313 Civility](#)

Board policy addresses the importance of civility to the effective operation of the district, including its role in creating a positive school climate and enabling a focus on student well-being, learning, and achievement. Policy includes First Amendment free speech considerations, behavior that constitutes civil behavior, practices that promote civil behavior, and authorization to educate or provide information to students, staff, parents/guardians, and community members to assist in the recognition, development, and demonstration of civil behavior. Policy also includes material regarding behavior that is disruptive, hinders the orderly conduct of district operations or programs, or creates an unsafe learning or working environment, as well as the prohibition of, and consequences for, behavior which is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence.

b. [Approve Amendment to Board Policy 3452 Student Activity Funds](#)

Board updated to clarify that the policy does not apply to school-connected organizations that are not composed entirely of students or subject to the board's control and regulation. Section on

"Fundraising" adds a reference to policy that addresses online fundraising, and addresses fundraising events that involve the sale of foods and/or beverages. Section on "Management and Reporting of Funds" updated to reflect Governmental Accounting Standards Board (GASB) Statement 84, which provides that, if the district has administrative or direct financial involvement with the student organization's assets, as defined, the student activity fund may be considered a governmental fund subject to specific accounting and financial reporting requirements.

c. Approve Amendment to Board Policy and Administrative Regulation 3511.1 Integrated Waste Management

Policy updated to reflect current legal requirements for recycling waste which are based on specified thresholds of waste generation and are detailed in the accompanying administrative regulation, add district goal to develop strategies for recycling organic waste, and more directly link waste management to education goals. Regulation updated to add new section on "Recycling" which contains (1) material formerly in item #2 above, (2) new material reflecting a determination by the California Department of Resources Recycling and Recovery (CalRecycle) regarding the level of statewide disposal of organic waste which triggered a requirement for any facility generating two or more cubic yards of solid waste per week to meet specific requirements pertaining to the recycling of organic waste, and (3) new material reflecting legal requirements to provide recycling bins or containers in a facility that generates four or more cubic yards of solid waste or two or more cubic yards of organic waste per week.

d. Approve Amendment to Board Policy 3600 Consultants

Policy updated to reflect NEW LAW (AB 2257, 2020) which recodifies the three-part test established in *Dynamex Operations West, Inc. v. Superior Court of Los Angeles* to determine whether a person providing services for remuneration should be classified as an employee or an independent contractor, and NEW LAWS (AB 2257 and AB 323, 2020) which establish exceptions to the use of the three-part test. Requirement to afford equal opportunity for contracts revised to add ethnicity and reflect NEW LAW (AB 3364, 2020) which changes the term "military and veteran status" to "veteran or military status."

e. Approve Amendment to Board Policy 7210 Facilities Financing

Board Policy updated to add state facilities funding from the Leroy F. Greene School Facilities Act as a method of funding facilities and to reflect NEW LAW (SB 820, 2020) which requires filing the audit of completed facilities projects with the California State Controller. Policy also adds the requirement to comply with law and board policy regarding debt issuance and management.

f. Annual Review of Board Policy and Administrative Regulation 5116.1 Intradistrict Open Enrollment

Education Code 35160.5 and 48980 require annual review of this policy. The policy and administrative regulation are being submitted for review. There are no recommended updates from CSBA or the staff.

g. Annual Review of Board Policy and Administrative Regulation 6145 Extracurricular and Cocurricular Activities

Education Code 35160.5 requires annual review of this policy, as it relates to the participation of students in grades 7-12 in extracurricular and cocurricular activities. There are no other recommended updates from

VII. INFORMATION ITEMS

- 1. Monthly Cash Flow Report**
- 2. Monthly Measure S Status Report**
- 3. Monthly General Fund Budget Report**
- 4. Month 1 Enrollment and Attendance Report for the 2021-2022 School Year**

VIII. FUTURE AGENDA ITEMS

1. Board Members may request items to be added to upcoming meetings at this time.

IX. OPEN DISCUSSION

X. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at ____ p.m.